

RESEARCH SUPPORT LIBRARIES PROGRAMME

Electronic Gateway to Icelandic Literature – EGIL

Draft Project Plan

1. Project title

Electronic Gateway to Icelandic Literature – EGIL

2. Lead institution

The University of Nottingham

3. Project manager

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4. Summary description of the project

The project aims to enhance support for research in Icelandic, Old Norse and Viking studies by using collaborative management techniques to develop the collections in a national context and to provide access to them through a subject gateway.

The partner libraries will work together to establish a mechanism for sharing information which will support the future development of individual collections within the context of the holdings of all the libraries. This will ensure the most effective and sustainable use of resources in providing maximum possible coverage of the available material.

A critical prerequisite for any collaborative collection management is that the fullest possible information about the resources in each location exists and is easily accessible to all potential users. This project addresses the issue in two ways. Firstly, it includes cataloguing/retrocataloguing so that all the printed material held at each site will appear in the library's online catalogue and be available for access through combined resources such as COPAC. Secondly, the project will establish a subject gateway with descriptions of the partners' collections linked to their catalogue records, and enhanced by qualitative evaluation of and links to other relevant web resources in the UK and world wide. A further aspect will be the delivery from the gateway of full text display of selected rare publications held in the partner collections.

5. Project deliverables

- Methodology to maximise use of resources in the field and facilitate collection management of individual collections within the context of the national holdings
- Complete access to all the partners' Icelandic holdings through their OPACs (searchable over the Web) and through COPAC and British Library Public Catalogue
- High quality bibliographic records for the material, accessible via the CURL database
- Web page and subject gateway which maps resources at UK research collections in the field and provides evaluation of and links to relevant pages world wide
- Full text of selected titles available on the web (scanned as image)

6. Work plan and milestones

09.2000-02.2001	Recruitment of Assistant Librarian (Nottingham)
11.2000	Establishment of project management group (Nottingham)
01.2001	Project web site developed and released (Nottingham)
12.2000-03.2001	Scanning methodology established (Nottingham)
01.2001-03.2001	Methodology for sharing acquisitions information developed (All)
04.2001-03.2002	Cataloguing in Nottingham, UCL.
02.2001-07.2001	Cataloguing in Leeds, Oxford.
03.2001	First meeting of Project Board. Texts to be scanned agreed.
04.2001-03.2002	Identification and evaluation of web resources for gateway (Nottingham – with input from others) ¹
04.2001-06.2002	Subject gateway developed
04.2001-08.2001	Scanning of selected texts (Nottingham)
04.2001-05.2001	Creation of descriptions of partners' collections for gateway
04.2001-01.2002	Acquisitions notification methodology tested and refined
06.2001	Launch of subject gateway – coincides with Viking conference at University of Nottingham.
09.2001	Production of leaflet publicising the project and resource
11.2001	Evaluation by questionnaire at all sites
03.2002	Completion of subject gateway, including detailed documentation to facilitate maintenance of the site.

7. Budget allocations

- Budget allocations have been calculated on the basis of the work needing to be done, estimates of time and level of staff required.
- Allocations will be paid in arrears on confirmation that the work has been completed.
- Partners' contributions will be made in kind in the form of work done on description of their collections, developing the acquisitions notification methodology, and in training and supervision.

8. Project management and monitoring of work

¹ Depending on recruitment and available subject specialist time at partner institutions, it may be desirable to extend the contract of the project assistant librarian in Nottingham so that he/she is involved in this work.

- The project manager will send the Project Board and partners a progress report on a quarterly basis, and this will also be published on the project web site.
- The web site will additionally include news of completion of significant tasks between quarterly reports.
- The project manager will comply with the regular reporting requirements of RSLP.

9. Dissemination activities

- A project web site will be set up which will publicise the project and document its progress.
- The subject gateway will be launched at a conference of Viking studies specialists.
- A leaflet will be published towards the end of the project

JCW
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