

University of Nottingham
Information Services Directorate
Library Services
EGIL Board

Minutes of the meeting held at the University of Nottingham on 12 November 2001

Present: Judith Jesch, Dorothy Johnston, Robert Oldroyd (chair), Heather O'Donoghue, Hannah Taylor, Deborah Bragan Turner, Janet Wharton

1. Apologies: Andrew Wawn

2. Minutes of the previous meeting were accepted.

3. Project plan

The Project Plan has been slightly revised to take account of changes in the timetable.

4. Review of progress on the project

- The web site continues to be developed.
- Cataloguing progress at individual sites was reported.
- A statement relating to Collaborative Collection Management and a form have been mounted on the web site. Partners will be asked for their views on why the form has not been used.

Action: DBT

- A separate report on progress with digitisation of the identified texts has been made.
- HT has created 12 site descriptions for the gateway. All partners are encouraged to comment and submit descriptions if they wish. It was agreed that a list of criteria for inclusion in the gateway should be published on the project web site.

Action: DBT

- The UKOLN Access database is now available. If suitable, it will be used for the collection description.

Action: JW & DBT

- A paper has been given by the project manager to the Viking Society for Northern Research and a presentation made at the RSLP dissemination day.

5. Cataloguing timetable

Cataloguing progress is on schedule. Progress in Nottingham would need to be monitored in the light of work needed for the subject gateway.

6. Evaluation and future of the gateway

- The form of evaluation was discussed. JJ suggested incorporating evaluation into teaching and introducing it a students' meeting of the Viking Society on 23 February. More evaluation will be required in April/May when the web site will be developed further.

- Exit strategy will be considered at the next meeting. All Board members are to send suggestions to JW.

Action: All

Date of next meeting: week beginning 25 February or 4 March, to be confirmed.